

REGISTERED COMPANY NUMBER: 06555157 (England and Wales)
REGISTERED CHARITY NUMBER: 1125532

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2017
for
Surrey Hills Society**

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Surrey Hills Society

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for the Year Ended 31 March 2017**

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Surrey Hills Society

Report of the Trustees for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Society seeks to promote enhance and conserve the physical and natural environment and its natural beauty for the public benefit in and around the Surrey Hills area of natural beauty.

The Surrey Hills Society is an independent charity promoting the positive enjoyment and care of the Surrey Hills Area of Outstanding Beauty for the benefit of those who live, work in or visit the area. The Society encourages people to explore and learn about the special qualities and distinctiveness of the area which is recognised as being of unique value and needs to be nurtured for the benefit of future generations to enjoy. The Surrey Hills Society is dedicated to the protection and enhancement of this outstanding and varied landscape.

The Society's aims and roles are:

- (1) Creating greater awareness and understanding of the Surrey Hills, through education, publicity and events
- (2) Providing activities for members and supporters of the Society, including walks, talks, social events, advice, communications for (and with) members
- (3) Promoting and championing farming, forestry, and local industries, including tourism, and raising awareness of local produce and crafts.
- (4) Protecting and improving the facilities for recreational use of the area
- (5) Encouraging conservation alongside the improvement of the amenities and features which make the Surrey Hills special
- (6) Influencing regional and local authorities, seeking high standards of planning so as to protect and enhance the landscape and character of the Surrey Hills

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives.

Surrey Hills Society

Report of the Trustees for the Year Ended 31 March 2017

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Society has continued to expand and grow in confidence during 2016-17. Membership numbers have remained stable but the number of active volunteers has grown steadily.

Our talks programme continues to be popular with Surrey societies and organisations. We average one talk per month throughout the year. We continue to attend the Surrey County Show, other key fairs and relevant events to continue to raise awareness of the AONB with the wider public.

We now are able to deliver over 40 events per year and offer a year round programme. The events continue to be popular and are usually fully booked. The programme includes walks, and talks at places of interest across the Surrey Hills AONB, historical talks on aspects of the Surrey Hills heritage, and visits to local food producers and farms. Our Chairman's Day in June 2016 championed Food and Farming in the east of the County, with a visit to several farms to listen to the challenges facing farmers in this County and highlight what local and sustainable products are available from our local Farmer's markets and farm stalls.

President's Day in September 2016 was held at our President's house on the top of Leith Hill. We held an evening event that showcased the results of our first ever Heritage Lottery Funded project in which we took a leading role. This project, called Tales and Trails of the Tillingbourne involved bringing to life the industrial heritage along the River ~~Wey~~ ^{Wey}. It included working with various schools, parish councils and other community groups on the research and development of the various industries that were practiced throughout the ages along this river. Seven, 3 foot high puppets were created by artists, based on research by volunteers, with assistance from the Surrey History Centre. These puppets now part of a permanent display at the local museum in Shere. A set of self-guided walks and a dedicated website were all created as part of the project.

The free walks programme created in 2015, originally designed to encourage young people out into the Surrey Hills has expanded into a monthly free walk open to all ages. We now have a small core group of 25-35 year olds, who continue to enjoy the walks programme and several have become walk leaders or have joined one of our committees. The Family events started in 2014 have proved less successful. The Events Committee has concluded that the National Trust and Surrey Wildlife Trust are better placed to deliver a programme for families and so we now support the two Trusts by signposting to some of their relevant events.

The Society has continued to support other charities with environmental projects across the area by raising funds and aiding publicity. During this year the Society has raised £1000 to support landscaping work around the lake at Gatton Park (near Reigate), which is enhancing its Capability Brown designed parkland, as part of the 300th anniversary celebrations of this internationally famous landscape architect. We have also provided volunteers for scrub clearance as part of the project, and donated £250 for new tools. This is part of a wider Heritage Lottery Funded project.

We have also been able to work with the Surrey County Council Arts Officer, thanks to a generous donation of a local resident, on an Arts project to create sculptured seating and interpretation along the Greensand Way. This has included promoting the project in our newsletter, attending events relating to the project, and creating events to engage in the project with the wider public.

The Society has been able to support the Mayor of Guildford to raise over £26,000 via a sponsored walk along the North Downs Way and other events, for the newly formed Surrey Hills Trust Fund. We have also supported the Chairman of Mole Valley District Council to raise over £4,000. The Society was also asked to assist the owners of an historic house in the Surrey Hills to celebrate its 1000th anniversary which raised £6,000 for the Trust Fund.

The Chairman of the Society has also sat on the Committee that has developed a new fund-raising event for the area called the Surrey Hills Challenge, which is an Ultra Marathon, half Marathon or long distance walking events along the North Downs Way. The Society has been able to promote the event through its website and newsletters and articles in various publications. Some members participated in the event while others volunteered to man our promotional trailer at the event.

The Communications Committee has grown in the number and has been able to provide more articles in the local press than ever before. This includes a monthly article, and a walk article in Surrey Life magazine. The group has also been developing its social media presence.

The Management Committee's main project for 2016 -17 has been the development of a new website, which enables us to use an electronic payment scheme for members of the public to book events or purchase memberships online. The project is complicated and involves input from a lot of different volunteers and was completed in the summer of 2017.

Surrey Hills Society

Report of the Trustees for the Year Ended 31 March 2017

FINANCIAL REVIEW

Financial position

As in previous years the Society's work is funded by membership subscriptions, donations and grants or awards received for defined purposes. Anthony Wakefield and Co, a Dorking - based insurance broker - has provided sponsorship of our periodic newsletter and we offer him our thanks for this very welcome support.

Overall the Society's financial position is strong with an addition to our reserves of £2,211.00.

The Trustees are confident that the charity has appropriate reserves and will be able to operate as a going concern over the next twelve month period.

Reserves policy

The trustees have considered the charity's reserves, bearing in mind the likelihood of any contingencies, which might arise. They believe a policy of maintaining reserves at a level equivalent to six month's budgeted expenditure is appropriate at the present time. This will be reviewed annually.

FUTURE DEVELOPMENTS

During the year the Trustees and Management Committee continued delivery of the agreed Business Plan, as well as starting initial work on a new three year Business Plan for 2018-2021. It continues to work closely with the Surrey Hills Board as a delivery partner for the over-arching Surrey Hills AONB Management Plan. The Society will continue to focus on growing its membership and active volunteers to enhance its ability to deliver across its charitable objectives. We will continue to develop and promote our events programme, talks, and presence at fairs and events to a wider public. We will continue to widen our co-operation and interaction with parish councils and other similar bodies in the Surrey Hills to mutually support the AONB in various relevant projects.

The Society has started discussions with the AONB Board on how we will be celebrating the 60th Anniversary of the creation of the Surrey Hills AONB, as well as the 40th anniversary of the North Downs Way being dedicated as a National Trail, and our own 10th Anniversary, all in 2018.

We are also looking to expand our work in attracting funding for more projects across the AONB and support the projects being enabled by funding from the Surrey Hills Trust Fund, being managed by the Community Foundation for Surrey.

Following the success of our first project working with Surrey Hills Arts and the Surrey County Council Arts officer, we are keen to extend our assistance in this area in the future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The trustees have received an enormous amount of support and encouragement from the Surrey Hills Board. They have also been fortunate to have help from a number of hard working and willing volunteers that have formed the management committee, sub committees, office administration and event organisation, to whom they are grateful.

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles. Trustees are initially appointed to the trustee board and proposed for election at the AGM following their appointment. One third of the trustees and directors retire by rotation at the AGM each year. If the charity is unable to fill the vacancy of a retiring trustee, the trustee may be reappointed.

On a regular basis, the trustees review the composition of the board and assess the appropriateness of the mix of skills, knowledge and experience to maintain the efficient and effective administration of the Society.

All trustees give their time freely and no trustee remuneration was paid during the year. Details of trustees expenses are disclosed in note 11 to the accounts.

Management Structure

The trustees have delegated the day-to-day management of the Society of the management committee, which meets on a regular basis. Several sub-committees have been established, comprising trustees and volunteers, to undertake certain activities. These sub-committees report to the management committee but are under the overall direction of the trustee board. These include Finance & Risk, Events, Promotion & Publicity and Membership Committees, and working groups to deliver specific elements of the Society's objectives. A number of the trustees regularly attend the management committee meetings to ensure effective communication between the two bodies.

Surrey Hills Society

**Report of the Trustees
for the Year Ended 31 March 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees have agreed to amalgamate the Finance & Risk Committee with the Trustee meetings due to a recognised overlap of these two committees. The Trustees have the responsibility for identifying and assessing the Society's key risks, and formally prepares a risk register which is presented to the Board of Trustees annually, along with relevant mitigating actions.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06555157 (England and Wales)

Registered Charity number

1125532

Registered office

Warren Farm Barns
Headley Lane
Mickleham
Dorking
Surrey
RH5 6DG

Trustees

Trustees and Directors

The following trustees served throughout the current and preceding period unless dates of appointment, election or resignation are given below.

C Howard	- Chairman
K Bare	
P Bettinson	- Resigned 29.10.16
S Cantor	
S Chimbwandira	
R Hewer	- Resigned 29.10.16
M Cantor	- Appointed 29.10.16
A Povey	- Appointed 7.2.17
Mun-Ling Logue	- Appointed 7.2.17

Independent examiner

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Approved by order of the board of trustees on 26/09/2017 and signed on its behalf by:


.....
Trustee

**Independent Examiner's Report to the Trustees of
Surrey Hills Society**

I report on the accounts for the year ended 31 March 2017 set out on pages six to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs M J Brett
Chartered Accountant
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Date: 27th September 2017

Surrey Hills Society

**Statement of Financial Activities
for the Year Ended 31 March 2017**

	Notes	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		16,758	1,000	17,758	15,142
Charitable activities					
Events		11,799	-	11,799	11,696
Promotional		985	-	985	2,935
Investment income	2	-	-	-	253
Total		<u>29,542</u>	<u>1,000</u>	<u>30,542</u>	<u>30,026</u>
EXPENDITURE ON					
Charitable activities					
Events	3	20,099	-	20,099	24,602
Promotional		8,232	-	8,232	2,340
Total		<u>28,331</u>	<u>-</u>	<u>28,331</u>	<u>26,942</u>
NET INCOME		<u>1,211</u>	<u>1,000</u>	<u>2,211</u>	<u>3,084</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		40,692	-	40,692	37,608
TOTAL FUNDS CARRIED FORWARD		<u><u>41,903</u></u>	<u><u>1,000</u></u>	<u><u>42,903</u></u>	<u><u>40,692</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Surrey Hills Society

**Balance Sheet
At 31 March 2017**

	Notes	Unrestricted fund £	Restricted funds £	31.3.17 Total funds £	31.3.16 Total funds £
CURRENT ASSETS					
Stocks	8	204	-	204	204
Debtors	9	-	-	-	185
Cash at bank and in hand		41,704	1,000	42,704	42,116
		<u>41,908</u>	<u>1,000</u>	<u>42,908</u>	<u>42,505</u>
CREDITORS					
Amounts falling due within one year	10	(5)	-	(5)	(1,813)
NET CURRENT ASSETS		<u>41,903</u>	<u>1,000</u>	<u>42,903</u>	<u>40,692</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>41,903</u>	<u>1,000</u>	<u>42,903</u>	<u>40,692</u>
NET ASSETS		<u><u>41,903</u></u>	<u><u>1,000</u></u>	<u><u>42,903</u></u>	<u><u>40,692</u></u>
FUNDS	12				
Unrestricted funds				41,903	40,692
Restricted funds				1,000	-
TOTAL FUNDS				<u><u>42,903</u></u>	<u><u>40,692</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 26/09/2017 and were signed on its behalf by:

.....
Trustee 

The notes form part of these financial statements

Surrey Hills Society

Notes to the Financial Statements for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' EFA, the and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.3.17	31.3.16
	£	£
Deposit account interest	-	253
	<u> </u>	<u> </u>

Surrey Hills Society

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2017**

3. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 4)	Totals
	£	£	£
Events	16,110	3,989	20,099
Promotional	11	8,221	8,232
	<u>16,121</u>	<u>12,210</u>	<u>28,331</u>

4. SUPPORT COSTS

	Management	Other	Totals
	£	£	£
Events	3,989	-	3,989
Promotional	5,471	2,750	8,221
	<u>9,460</u>	<u>2,750</u>	<u>12,210</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.17	31.3.16
	£	£
Depreciation - owned assets	-	1,451

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

7. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 April 2016 and 31 March 2017	<u>13,758</u>
DEPRECIATION	
At 1 April 2016 and 31 March 2017	<u>13,758</u>
NET BOOK VALUE	
At 31 March 2017	-
At 31 March 2016	-

8. STOCKS

	31.3.17	31.3.16
	£	£
Finished goods	<u>204</u>	<u>204</u>

Surrey Hills Society

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2017**

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Gift aid reclaimable	-	185
	<u> </u>	<u> </u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.17	31.3.16
	£	£
Bank loans and overdrafts (see note 11)	5	-
Other creditors	-	1,813
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	5	1,813
	<u> </u>	<u> </u>

11. LOANS

An analysis of the maturity of loans is given below:

	31.3.17	31.3.16
	£	£
Amounts falling due within one year on demand:		
Bank overdraft	5	-
	<u> </u>	<u> </u>

12. MOVEMENT IN FUNDS

	At 1.4.16	Net movement in funds	At 31.3.17
	£	£	£
Unrestricted funds			
General fund	40,692	1,211	41,903
Restricted funds			
Secret Places Project	-	1,000	1,000
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u> </u>	<u> </u>	<u> </u>
	40,692	2,211	42,903
	<u> </u>	<u> </u>	<u> </u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	29,542	(28,331)	1,211
Restricted funds			
Secret Places Project	1,000	-	1,000
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u> </u>	<u> </u>	<u> </u>
	30,542	(28,331)	2,211
	<u> </u>	<u> </u>	<u> </u>

The restricted fund comprised a £1,000 donation from the Community Foundation for the artist involved in the Secret Places project at Gatton. The donation was paid over to the artist after the year end.

Surrey Hills Society

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2017**

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

Surrey Hills Society

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2017**

	31.3.17 £	31.3.16 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,111	4,440
Gift aid	1,674	1,857
Subscriptions	9,819	8,845
Other income	5,154	-
	<u>17,758</u>	<u>15,142</u>
Investment income		
Deposit account interest	-	253
Charitable activities		
Event Income	11,799	11,696
Promotional sales	-	2,935
Gift packs	985	-
	<u>12,784</u>	<u>14,631</u>
Total incoming resources	30,542	30,026
EXPENDITURE		
Charitable activities		
Attendance at Shows	423	472
Consultancy fees	7,935	6,559
Direct clothing costs	11	15
Direct Event Costs	7,388	9,212
Other merchandising costs	364	1,040
Plant and machinery	-	1,451
	<u>16,121</u>	<u>18,749</u>
Support costs		
Management		
Insurance	1,111	1,051
Printing	3,755	3,786
Postage and stationery	1,346	1,080
Publicity and PR	370	120
Sundries	551	596
Technology and IT	2,327	1,560
	<u>9,460</u>	<u>8,193</u>
Other		
Donations	2,750	-
Total resources expended	28,331	26,942
Net income	<u>2,211</u>	<u>3,084</u>

This page does not form part of the statutory financial statements