

REGISTERED COMPANY NUMBER: 06555157 (England and Wales)
REGISTERED CHARITY NUMBER: 1125532

**Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 March 2010
for
Surrey Hills Society**

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Surrey Hills Society

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for the Year Ended 31 March 2010**

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Surrey Hills Society

Report of the Trustees for the Year Ended 31 March 2010

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 April 2009 to 31 March 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005. The company was registered with the Charity Commission on 15th August 2008.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06555157 (England and Wales)

Registered Charity number

1125532

Registered office

Warren Farm Barns
Headley Lane
Mickleham
Dorking
Surrey
RH5 6DG

Trustees

N Maltby	Chairman	
T Edwards		- resigned 21.4.10
Miss R Younger		- resigned 25.5.10

The following were either elected or appointed as trustees but not formally registered as directors at Companies House or trustees at the Charity Commission:-

G Butler	elected 13.06.09
N Davenport	elected 13.06.09
C Howard	elected 13.06.09
R Pitts	elected 13.06.09
M Richards	elected 13.06.09
K Bare	appointed 26.05.2010
S Smith	appointed 26.05.2010

Independent Examiner

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The trustees have received an enormous amount of support and encouragement from the Surrey Hills Board. They have also been fortunate to have help from a number of hard working and willing volunteers that have formed the management committee, sub committees, office administration and event organisation, to whom they are grateful.

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles. One third of the trustees and directors retire by rotation; Graham Butler, Nigel Davenport and Christine Howard are due to retire by annual rotation at this year's Annual General Meeting, however they all offer themselves up for reelection. If the charity is unable to fill the vacancy of the retiring trustee the retiring trustee may be reappointed. Ken Bare and Stuart Smith were appointed new trustees on 26th May 2010 and offer themselves up for election.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Surrey Hills Society

Report of the Trustees for the Year Ended 31 March 2010

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Society seeks to promote enhance and conserve the physical and natural environment and its natural beauty for the public benefit in and around the Surrey Hills area of natural beauty.

The Surrey Hills Society is an independent charity promoting the positive enjoyment and care of the Surrey Hills Area of Outstanding Beauty for the benefit of those who live, work in or visit the area. The Society encourages people to explore and learn about the special qualities and distinctiveness of the area which is recognised as being of unique value and needs to be nurtured for the benefit of future generations to enjoy. The Surrey Hills Society is dedicated to the protection and enhancement of this outstanding and varied landscape.

The Society's aims and roles are:

- (1) Creating greater awareness and understanding of the Surrey Hills, through education, publicity and events
- (2) Providing activities for members and supporters of the Society, including walks, talks, social events, advice, communications for (and with) members
- (3) Promoting and championing farming, forestry, and local industries, including tourism, and raising awareness of local produce and crafts.
- (4) Protecting and improving the facilities for recreational use of the area
- (5) Encouraging conservation alongside the improvement of the amenities and features which make the Surrey Hills special
- (6) Influencing regional and local authorities, seeking high standards of planning so as to protect and enhance the landscape and character of the Surrey Hills

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Society commissioned June Robinson as a consultant administrator in August 2009 who has helped develop an interesting and varied events programme for 2010.

The Society obtained grants towards IT equipment, to help with presentations and for a gazebo and trailer, to promote the Society and Surrey Hills at fairs and events as well as a grant towards the administrative charges.

FINANCIAL REVIEW

Reserves policy

The trustees have considered the charity's reserves, bearing in mind the likelihood of any contingencies, which might arise. They believe a policy of using surplus reserves to promote the charity is appropriate at the present time. This will be reviewed annually.

FUTURE DEVELOPMENTS

The Society is keen to grow the membership and active volunteers to reach a sustainable size. We will continue to develop and promote our events programme, talks and presence at fêtes and events to a wider public, which will widen our co-operation and interaction with parish councils and other similar bodies in the Surrey Hills and highlight the threats and pressures on the landscape, while trying to mitigate dangers and seek solutions.

BUSINESS REVIEW

Donations and subscriptions are lower this year than in the previous year, which is probably due to the economic climate, however the directors consider that the charity will be able to operate as a going concern over the next twelve month period.

ON BEHALF OF THE BOARD :

N Maltby - Trustee

5 October 2010

**Independent Examiner's Report to the Trustees of
Surrey Hills Society**

I report on the accounts for the year ended 31 March 2010 set out on pages four to eight.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs M J Brett
Chartered Accountant
Mrs M J Brett
Chartered Accountant
156 South Street
Dorking
Surrey
RH4 2HF

5 October 2010

Surrey Hills Society

Statement of Financial Activities
for the Year Ended 31 March 2010

		Unrestricted funds £	Restricted funds £	Year Ended 31.3.10 Total funds £	Period 4.4.08 to 31.3.09 Total funds £
	Notes				
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		10,447	5,500	15,947	25,180
Activities for generating funds	2	2,786	-	2,786	-
Investment income	3	12	-	12	83
Total incoming resources		<u>13,245</u>	<u>5,500</u>	<u>18,745</u>	<u>25,263</u>
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	4	9,155	4,000	13,155	9,592
Other resources expended		<u>138</u>	<u>1,500</u>	<u>1,638</u>	<u>2,532</u>
Total resources expended		<u>9,293</u>	<u>5,500</u>	<u>14,793</u>	<u>12,124</u>
NET INCOMING RESOURCES		<u>3,952</u>	<u>-</u>	<u>3,952</u>	<u>13,139</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>13,139</u>	<u>-</u>	<u>13,139</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>17,091</u></u>	<u><u>-</u></u>	<u><u>17,091</u></u>	<u><u>13,139</u></u>

The notes form part of these financial statements

Surrey Hills Society

**Balance Sheet
At 31 March 2010**

		Unrestricted funds £	Restricted funds £	31.3.10 Total funds £	31.3.09 Total funds £
Notes					
CURRENT ASSETS					
Debtors	7	2,915	-	2,915	7,644
Cash at bank and in hand		14,176	-	14,176	6,470
		<u>17,091</u>	<u>-</u>	<u>17,091</u>	<u>14,114</u>
CREDITORS					
Amounts falling due within one year	8	-	-	-	(975)
		<u>17,091</u>	<u>-</u>	<u>17,091</u>	<u>13,139</u>
NET CURRENT ASSETS					
		<u>17,091</u>	<u>-</u>	<u>17,091</u>	<u>13,139</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>17,091</u>	<u>-</u>	<u>17,091</u>	<u>13,139</u>
NET ASSETS					
		<u><u>17,091</u></u>	<u><u>-</u></u>	<u><u>17,091</u></u>	<u><u>13,139</u></u>
FUNDS					
Unrestricted funds	9			17,091	13,139
Restricted funds				-	-
TOTAL FUNDS					
				<u><u>17,091</u></u>	<u><u>13,139</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2010.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2010 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 5 October 2010 and were signed on its behalf by:

N Maltby -Trustee

Surrey Hills Society

**Notes to the Financial Statements
for the Year Ended 31 March 2010**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. ACTIVITIES FOR GENERATING FUNDS

	Year Ended 31.3.10	Period 4.4.08 to 31.3.09
	£	£
Fundraising events	2,786	-
	<u>2,786</u>	<u>-</u>

3. INVESTMENT INCOME

	Year Ended 31.3.10	Period 4.4.08 to 31.3.09
	£	£
Deposit account interest	12	83
	<u>12</u>	<u>83</u>

4. COSTS OF GENERATING VOLUNTARY INCOME

	Year Ended 31.3.10	Period 4.4.08 to 31.3.09
	£	£
Advertising	-	276
Literature & brochures	3,742	5,128
Fundraising expenses	3,466	3,857
Support costs	5,947	331
	<u>13,155</u>	<u>9,592</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2010 nor for the period ended 31 March 2009.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2010 nor for the period ended 31 March 2009.

Surrey Hills Society

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2010**

6. RESTRICTED FUNDS

During the year two restricted funds were established from grants received from Surrey County Council. By the year end both of these funds had been fully utilised.

The first fund was restricted to 'Developing the Society's capability to go out and give presentations about the Surrey Hills AONB'. This was used for the purchase of IT equipment.

The second fund was restricted for administration purposes and used to make payments to our self-employed administrator, June Robinson.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.10	31.3.09
	£	£
Other debtors	2,915	7,644
	<u>2,915</u>	<u>7,644</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.10	31.3.09
	£	£
Other creditors	-	975
	<u>-</u>	<u>975</u>

9. MOVEMENT IN FUNDS

	At 1.4.09	Net movement in funds	At 31.3.10
	£	£	£
Unrestricted funds			
General fund	13,139	3,952	17,091
	<u>13,139</u>	<u>3,952</u>	<u>17,091</u>
TOTAL FUNDS	<u>13,139</u>	<u>3,952</u>	<u>17,091</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	13,245	(9,293)	3,952
Restricted funds			
IT Equipment	1,500	(1,500)	-
Administrator	4,000	(4,000)	-
	<u>5,500</u>	<u>(5,500)</u>	<u>-</u>
TOTAL FUNDS	<u>18,745</u>	<u>(14,793)</u>	<u>3,952</u>

Surrey Hills Society

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2010**

10. CAPITAL COMMITMENTS

At the year end capital commitments existed for the following items:

A Gazebo costing £1,100, for which a grant was obtained for £935, resulting in a net liability of £165. This was delivered on 22 April 2010.

An Advertising Trailer costing £8,107, for which a grant should be obtained for £6,792, resulting in a net liability of £1,315. This was delivered on 7 July 2010.

The artwork for this trailer was £1,848, for which a grant should be obtained for £1,571, resulting in a net liability of £277.

11. RELATED PARTY DISCLOSURES

The charity's accounts are prepared by Bullimores LLP, of which T Edwards a former trustee and company secretary and Mrs M J Brett, the Independent Examiner, are business partners of the firm.

12. LIMITED LIABILITY

The charity is limited by guarantee with each member's liability restricted to £1 should the charity be wound up.

13. IRRECOVERABLE VAT

The Charity is not registered for the purposes of Value Added Tax. All Value Added Tax incurred on purchases is written off to the expense account to which the original purchase related.

Surrey Hills Society

Detailed Statement of Financial Activities
for the Year Ended 31 March 2010

	Year Ended 31.3.10 £	Period 4.4.08 to 31.3.09 £
INCOMING RESOURCES		
Voluntary income		
Donations	1,710	155
Gift aid	2,272	2,239
Grants	5,500	8,304
Subscriptions	6,465	14,482
	<hr/>	<hr/>
	15,947	25,180
Activities for generating funds		
Fundraising events	2,786	-
Investment income		
Deposit account interest	12	83
	<hr/>	<hr/>
Total incoming resources	18,745	25,263
RESOURCES EXPENDED		
Costs of generating voluntary income		
Advertising	-	276
Literature & brochures	3,742	5,128
Fundraising expenses	3,466	3,857
	<hr/>	<hr/>
	7,208	9,261
Other resources expended		
Formation costs	-	350
Support costs		
Management		
Administrative Expenses	4,945	-
Insurance	599	193
Legal fees	35	35
Postage and stationery	367	65
Sundries	-	38
	<hr/>	<hr/>
	5,946	331
Finance		
Bank charges	36	30
Information technology		
IT Equipment	1,578	2,152
Other		
Donations	25	-
	<hr/>	<hr/>
Total resources expended	14,793	12,124
	<hr/>	<hr/>
Net income	<u>3,952</u>	<u>13,139</u>