

REGISTERED COMPANY NUMBER: 06555157 (England and Wales)
REGISTERED CHARITY NUMBER: 1125532

**Report of the Trustees and
Unaudited Financial Statements For The Year Ended
31 March 2015
for
The Surrey Hills Society**

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

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for the Year Ended 31 March 2015**

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**Surrey Hills Society
Report of the Trustees
for the Year Ended 31 March 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 April 2014 to 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005. The company was registered with the Charity Commission on 15th August 2008.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06555157 (England and Wales)

Registered Charity number

1125532

Registered office

Warren Farm Barns
Headley Lane
Mickleham
Dorking
Surrey
RH5 6DG

Trustees and Directors

The following trustees served throughout the current and preceding period unless dates of appointment, election or resignation are given below.

C Howard - Chairman

K Bare

J Tollow resigned 22.11.14

P Bettinson

R Tong

S Cantor

S-J Chimbwandira

A Holly

Independent Examiner

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The trustees have received an enormous amount of support and encouragement from the Surrey Hills Board. They have also been fortunate to have help from a number of hard-working and willing volunteers that have formed the management committee, sub-committees, and provided office administration and event organisation, to whom they are grateful.

The directors of the company are also the charity trustees for the purposes of charity law and under the company's Articles. Trustees are initially appointed to the trustee board and proposed for election at the AGM following their appointment. One third of the trustees and directors retire by rotation at the AGM each year. If the charity is unable to fill the vacancy of a retiring trustee, the trustee may be reappointed.

Surrey Hills Society
Report of the Trustees
for the Year Ended 31 March 2015

On a regular basis, the trustees review the composition of the board and assess the appropriateness of the mix of skills, knowledge and experience to maintain the efficient and effective administration of the Society.

All trustees give their time freely and no trustee remuneration was paid during the year. Details of trustee expenses are disclosed in note 11 to the accounts.

Management structure

The trustees have delegated the day-to-day management of the Society to the management committee, which meets on a regular basis. Several sub-committees have been established, comprising trustees and volunteers, to undertake certain activities. These sub-committees report to the management committee but are under the overall direction of the trustee board. These include Finance & Risk, Events, Promotion & Publicity and Membership Committees, and working groups to deliver specific elements of the Society's objectives. A number of the trustees regularly attend the management committee meetings to ensure effective communication between the two bodies.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Finance & Risk Committee has responsibility for identifying and assessing the Society's key risks, and formally prepares a risk register which is presented, along with relevant mitigating actions, to the trustee board, at least annually.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Surrey Hills Society is an independent charity promoting the positive enjoyment and care of the Surrey Hills Area of Outstanding Natural Beauty (AONB) for the benefit of those who live, work in or visit the area. The Society seeks to promote, enhance and conserve the physical and natural environment and its natural beauty for the public benefit in and around the Surrey Hills area.

The Society encourages people to explore and learn about the special qualities and distinctiveness of the area which is recognised as being of unique value and needs to be nurtured for future generations to enjoy. The Society is dedicated to the protection and enhancement of this outstanding and varied landscape.

The Society's aims and roles are:

- (1) Creating greater awareness and understanding of the Surrey Hills, through education, publicity and events
- (2) Providing activities for members and supporters of the Society, including walks, talks, social events, advice, communications for (and with) members
- (3) Promoting and championing farming, forestry, and local industries, including tourism, and raising awareness of local produce and crafts.
- (4) Protecting and improving the facilities for recreational use of the area
- (5) Encouraging conservation alongside the improvement of the amenities and features which make the Surrey Hills special
- (6) Influencing regional and local authorities, seeking high standards of planning so as to protect and enhance the landscape and character of the Surrey Hills

The trustees review the Society's aims and objectives on an annual basis. This review assesses achievements over the previous 12 months, and establishes plans for the coming year. The review helps to ensure that the activities of the Society remain aligned with our charitable objectives.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the Society's charitable aims and objectives.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Society made good progress during the year. Membership numbers are steady, and awareness of the Society's activities – and the AONB in general – was enhanced by ongoing attendance at local shows, festivals and fetes during the year.

The Society continued to expand its provision of a full and varied programme of events throughout the year for the benefit of members, including walks and talks at places of interest across the Surrey Hills AONB, historical talks on aspects of Surrey Hills heritage, visits to local producers, a hugely popular President's Day at the Wotton Estate and a Chairman's Day event focused on local food production in and around Dorking. Two new events groups were established for the Society – a Family group to provide events which are suitable for all the family, in particular children; and a group specifically catering for "20's to 30's" who wish to explore and enjoy the Surrey Hills.

**Surrey Hills Society
Report of the Trustees
for the Year Ended 31 March 2015**

The Society is extremely grateful to members Darren and Phil Cooper who represented the Society in the Prudential Ride London Surrey 100 mile cycling event, raising funds for the Society. This enabled the Society to award a grant of £1,000 towards the drinking water fountain and landscaping project at the National Trust's Leith Hill Tower, which celebrated its 250th birthday in 2015.

FINANCIAL REVIEW

The Society's work is funded by membership subscriptions, donations and grants or awards received for defined purposes. Subscription and donation income for the year was higher than last year. Additionally, the Society was the grateful recipient of support from Stan Baring Solicitor of Godalming, who kindly provided sponsorship of the Society's newsletter which significantly reduced the cost to the Society of publishing the newsletter.

The current year deficit on restricted funds of £2,154 represents the depreciation charged on fixed assets purchased. The surplus on unrestricted funds of £5,817 reflects the excess of subscription, donation and sponsorship income over the administrative costs of running the Society.

The trustees are confident that the charity has appropriate reserves and will be able to operate as a going concern over the next twelve month period.

Reserves policy

The trustees have considered the charity's reserves, bearing in mind the likelihood of any contingencies, which might arise. They believe a policy of maintaining reserves at a level equivalent to six months' budgeted expenditure is appropriate at the present time. This will be reviewed annually.

FUTURE DEVELOPMENTS

During the year, the trustees completed a strategic review, in conjunction with the development of the revised AONB management plan, that reflects the development of the Society and the additions to the Surrey Hills family since our previous business plan was agreed. The Society will continue to focus on growing its membership and active volunteers to enhance its ability to deliver across its charitable objectives. We will continue to develop and promote our events programme, talks and presence at fêtes and events to a wider public, which will widen our co-operation and interaction with parish councils and other similar bodies in the Surrey Hills. Additionally, the Society will examine the feasibility of establishing a small grants programme designed to support initiatives within the Surrey Hills AONB.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Surrey Hills Society for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

C Howard - Trustee/Chairman
21 October 2015

**Independent Examiner's Report to the Trustees of
Surrey Hills Society**

I report on the accounts for the year ended 31 March 2015 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs M J Brett
Chartered Accountant
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Date: 30 October 2015

**Surrey Hills Society
Statement of Financial Activities
for the Year Ended 31 March 2015**

	Notes	Unrestricted funds £	Restricted funds £	31.3.15 Total funds £	31.3.14 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	14,355	433	14,788	14,592
Activities for generating funds	3	986	3,000	3,986	2,428
Investment income	4	<u>299</u>	<u>-</u>	<u>299</u>	<u>122</u>
Total incoming resources from generated funds		15,640	3,433	19,073	17,142
Incoming resources from charitable activities	5	<u>7,203</u>	<u>-</u>	<u>7,203</u>	<u>6,971</u>
Total incoming resources		22,843	3,433	26,276	24,113
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	6	1,825	2,772	4,597	4,372
Fundraising trading	7	1,000	155	1,155	725
Total costs of generating funds		2,825	2,927	5,752	5,097
Charitable activities	8	14,165	2,655	16,820	11,033
Governance costs	9	36	5	41	
Total resources expended		14,201	2,660	16,861	
		17,026	5,587	22,613	16,130
NET INCOMING/(OUTGOING) RESOURCES		5,817	(2,154)	3,663	7,983
RECONCILIATION OF FUNDS					
Total funds brought forward		29,842	4,103	33,945	25,962
Transfer between funds		985	(985)	-	-
TOTAL FUNDS CARRIED FORWARD		<u>36,644</u>	<u>964</u>	<u>37,608</u>	<u>33,945</u>

**Surrey Hills Society
Balance Sheet
At 31 March 2015**

	Notes	Unrestricted funds £	Restricted funds £	31.3.15 Total Funds £	31.3.14 Total funds £
FIXED ASSETS	13	487	964	1,451	4,203
CURRENT ASSETS					
Stock of promotional products		204	-	204	463
Debtors	14	444	-	444	428
Cash at bank and in hand		<u>37,313</u>	<u>-</u>	<u>37,313</u>	<u>29,997</u>
		37,961	-	37,961	30,888
CURRENT LIABILITIES					
Creditors		<u>(1,804)</u>	<u>-</u>	<u>(1,804)</u>	<u>(1,146)</u>
NET CURRENT ASSETS		<u>36,157</u>	<u>-</u>	<u>36,157</u>	<u>29,742</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>36,644</u>	<u>964</u>	<u>37,608</u>	<u>33,945</u>
NET ASSETS		<u><u>36,644</u></u>	<u><u>964</u></u>	<u><u>37,608</u></u>	<u><u>33,945</u></u>
FUNDS	12				
Unrestricted funds				36,644	29,842
Restricted funds				<u>964</u>	<u>4,103</u>
TOTAL FUNDS				<u><u>37,608</u></u>	<u><u>33,945</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 21 October 2015 and were signed on its behalf by:

Paul Bettinson -Trustee

C Howard -Trustee

Surrey Hills Society
Notes to the Financial Statements
for the Year Ended 31 March 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grant income

Grants are included within Incoming Resources from Charitable Activities where they are specifically for the provision of goods and services to be provided as part of charitable activities. All other grant income, including receipts to fund capital purchases, is recorded as Voluntary Income.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fixed assets

Equipment purchases with a value in excess of £1,000 are capitalised and depreciated on a straight line basis over their useful economic lives as follows:

Equipment	5 years
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Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds are those funds which must only be used for the purpose specified by the Donor.

2. VOLUNTARY INCOME

	31.3.15	31.3.14
	£	£
Donations	2,905	2,324
Gift Aid	1,988	1,944
Subscriptions	9,895	10,324
Grants received	-	-
	<u>14,788</u>	<u>14,592</u>

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.15	31.3.14
	£	£
Sale of promotional products	524	608
Raffle	462	521
Sponsorship income	3,000	1,299
	<u>3,986</u>	<u>2,428</u>

4. INVESTMENT INCOME

	31.3.15	31.3.14
	£	£
Deposit account interest	299	122
	<u>299</u>	<u>122</u>

Surrey Hills Society
Notes to the Financial Statements
for the Year Ended 31 March 2015

5. INCOME FROM CHARITABLE ACTIVITIES

	31.3.15	31.3.14
	£	£
Society events	7,203	6,971
	<u> </u>	<u> </u>

6. COSTS OF GENERATING VOLUNTARY INCOME

	31.3.15	31.3.14
	£	£
Literature, brochures, promotional material & events	187	868
Equipment purchases	-	146
Depreciation	2,752	2,752
Allocated support costs	<u>1,658</u>	<u>606</u>
	<u>4,597</u>	<u>4,372</u>

7. FUNDRAISING TRADING

	31.3.15	31.3.14
	£	£
Promotional items for resale	431	340
Raffle costs	91	141
Just Giving	216	144
Allocated support costs	<u>417</u>	<u>100</u>
	<u>1,155</u>	<u>725</u>

8. CHARITABLE ACTIVITIES

	31.3.15	31.3.14
	£	£
Society events	5,402	4,011
Cost of consultant administrator	4,167	5,493
Grants awarded	1,185	-
Allocated support costs	<u>6,066</u>	<u>1,529</u>
	<u>16,820</u>	<u>11,033</u>

9. GOVERNANCE COSTS

	31.3.15	31.3.14
	£	£
Management meetings	26	-
Allocated support costs	<u>15</u>	<u>-</u>
	<u>41</u>	<u>-</u>

Surrey Hills Society
Notes to the Financial Statements
for the Year Ended 31 March 2015

10. SUPPORT COSTS

	Voluntary Income (21%) £	Fundraising trading (5%) £	Charitable Activities (74%) £	Governance Costs (0%) £	Total £
Management					
Insurance	320	80	1,172	3	1,575
Postage & stationery	267	67	975	2	1,311
Newsletter	632	159	2,313	6	3,110
Sundry	18	5	65	0	88
Information technology	<u>421</u>	<u>106</u>	<u>1,540</u>	<u>4</u>	<u>2,071</u>
Total support costs	<u><u>1,658</u></u>	<u><u>417</u></u>	<u><u>6,065</u></u>	<u><u>15</u></u>	<u><u>8,155</u></u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2015, nor for the year ended 31 March 2014.

Trustees' Expenses

The following amounts were reimbursed to trustees in respect of purchases made on behalf of the Society and trustees' expenses for the years ended 31 March 2015 and 2014.

	31.3.15 £	31.3.14 £
K Bare	840	355
C Howard	720	100
J Tollow	26	-
S Cantor	1,303	142

12. RESTRICTED FUNDS

During the year, two restricted funds were established. The first was restricted to costs of publishing the Society's newsletter. Total income received was £3,000; the total cost of publishing the newsletter during the year was £3,110. The second fund was restricted to contribution towards the National Trust's drinking fountain and landscaping project at Leith Hill Tower. Total income received was £433; the Society contributed £1,000 towards the Leith Hill project.

Two of the funds established in 2011 remain in place. One fund was restricted to the acquisition of a gazebo, trailer and related artwork. These items were capitalised as fixed assets and are being depreciated over the lives of the assets which are expected to be five years.

The second fund was restricted to the purchase of generators and a projector. Items with a value of £1,450 were capitalised as fixed assets to be written off over useful life of five years.

Surrey Hills Society
Notes to the Financial Statements
for the Year Ended 31 March 2015

13. FIXED ASSETS

	Equipment £
Cost	
Cost brought forward at 1 April 2014	13,758
Additions	-
Cost carried forward at 31 March 2015	<u>13,758</u>
Depreciation	£
Accumulated depreciation brought forward at 1 April 2014	9,555
Charge for the year	2,752
Accumulated depreciation carried forward at 31 March 2015	<u>12,307</u>
Net book value	
Net book value at 31 March 2015	<u>1,451</u>
Net book value at 31 March 2014	<u>4,203</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.15 £	31.3.14 £
Other debtors	<u>444</u>	<u>428</u>

15. MOVEMENT IN FUNDS

	At 1.4.14 £	Net movement in funds £	At 31.3.15 £
TOTAL FUNDS	<u>33,945</u>	<u>3,663</u>	<u>37,608</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,843	17,026	5,817
Restricted funds	3,433	5,587	(2,154)
_____	_____	_____	_____
TOTAL FUNDS	26,276	22,613	3,663

16. CAPITAL COMMITMENTS

There were no capital commitments as at 31 March 2015 (2014: £nil).

17. LIMITED LIABILITY

The charity is limited by guarantee with each member's liability restricted to £1 should the charity be wound up.

**Surrey Hills Society
Notes to the Financial Statements
for the Year Ended 31 March 2015**

18. IRRECOVERABLE VAT

The Charity is not registered for the purposes of Value Added Tax. All Value Added Tax incurred on purchases is written off to the expense account to which the original purchase related.

**Surrey Hills Society
Detailed Statement of Financial Activities
for the Year Ended 31 March 2015**

	31.3.15	31.3.14
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	2,905	2,324
Gift aid	1,988	1,944
Subscriptions	<u>9,895</u>	<u>10,324</u>
	14,788	14,592
Activities for generating funds		
Sale of promotional products	524	608
Raffle	462	521
Cycle sponsorship	<u>3,000</u>	<u>1,299</u>
	3,986	2,428
Investment income		
Deposit account interest	<u>299</u>	<u>122</u>
Income from charitable activities		
Society events	<u>7,203</u>	<u>6,971</u>
Total incoming resources	<u>26,276</u>	<u>24,113</u>
RESOURCES EXPENDED		
Costs of generating voluntary income		
Literature, brochures, promotional material & events	187	868
Equipment purchases	-	146
Depreciation	<u>2,752</u>	<u>2,752</u>
	2,939	3,766
Fundraising trading		
Promotional products	431	340
Raffle costs	91	141
JustGiving	<u>216</u>	<u>144</u>
	738	625
Charitable activities		
Society events	5,402	4,011
Cost of consultant administrator	4,167	5,493
Grants awarded	<u>1,185</u>	<u>-</u>
	10,754	9,504
Governance costs		
Management meetings	<u>26</u>	<u>-</u>
		-
Support costs		
Management		
Insurance	1,575	1,897
Postage and stationery	1,311	82
Newsletter	3,110	
Sundry	<u>88</u>	<u>88</u>
	6,084	2,067
Information technology		
IT Equipment and costs	<u>2,071</u>	<u>168</u>
Total resources expended	<u>22,613</u>	<u>16,130</u>
Net income/(expenditure)	<u>3,663</u>	<u>7,983</u>